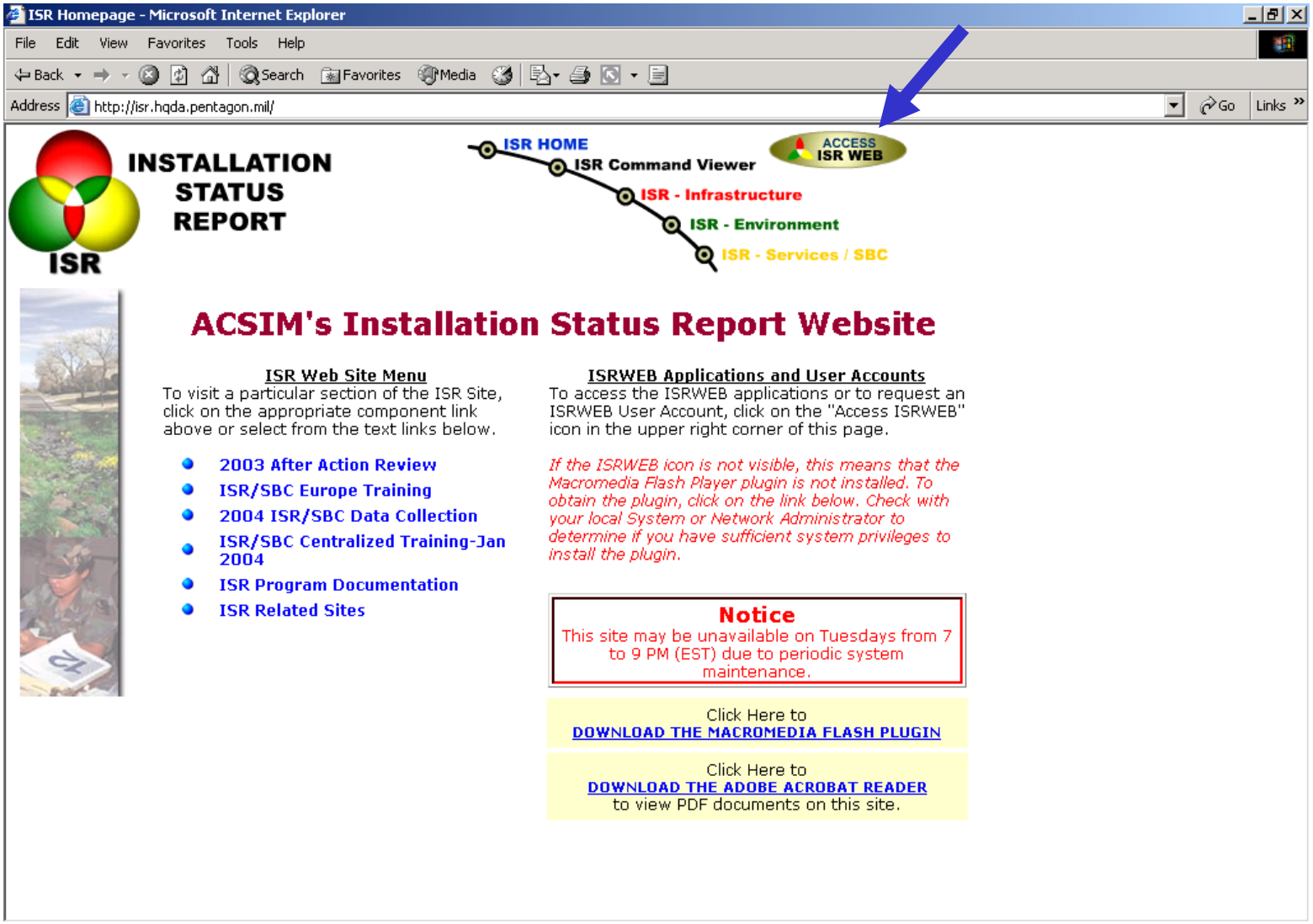
ISR Services 2004
Data Collection

Centralized Training
Dallas, Texas
12 – 16 Jan 2004

ISR Services
Account Request & Administration Modules

ISR WEB Account Request

Access ISRWeb


ISR Homepage - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites Media
Address http://isr.hqda.pentagon.mil/
Go Links
INSTALLATION STATUS REPORT
ISR
ISR HOME
ISR Command Viewer
ISR - Infrastructure
ISR - Environment
ISR - Services / SBC
ACCESS ISR WEB
ACSIM's Installation Status Report Website
ISR Web Site Menu
To visit a particular section of the ISR Site, click on the appropriate component link above or select from the text links below.
2003 After Action Review
ISR/SBC Europe Training
2004 ISR/SBC Data Collection
ISR/SBC Centralized Training-Jan 2004
ISR Program Documentation
ISR Related Sites
ISRWEB Applications and User Accounts
To access the ISRWEB applications or to request an ISRWEB User Account, click on the "Access ISRWEB" icon in the upper right corner of this page.
If the ISRWEB icon is not visible, this means that the Macromedia Flash Player plugin is not installed. To obtain the plugin, click on the link below. Check with your local System or Network Administrator to determine if you have sufficient system privileges to install the plugin.
Notice
This site may be unavailable on Tuesdays from 7 to 9 PM (EST) due to periodic system maintenance.
Click Here to
DOWNLOAD THE MACROMEDIA FLASH PLUGIN
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DOWNLOAD THE ADOBE ACROBAT READER
to view PDF documents on this site.

ISR WEB Account Request

Login Page

ISR WEB Account Request

Instructions Page

ISR System Account Request

1. The ISR Account Request is used to request the following types of ISR System Accounts:

a. An account that provides access to a Reporting Organization with a User Role (i.e., View Only, Evaluator, Validator, Approver).

b. An account that provides access to a Reporting Organization with an Administrator Role for one or more of the ISR components (Infrastructure, Environment, Services) and/or Service Based Costing (SBC).

c. An account that provides access ONLY to ISR Historical Data (i.e., prior year official locked databases).

2. Access to multiple Reporting Organizations with a single ISR System Account is possible. After submitting your initial account request information, you will be prompted to identify an additional Reporting Organization for which access is desired. These access requests are accomplished by entering the appropriate access information for the additional Reporting Organization(s). A separate request must be submitted for each Reporting Organization. The Personal Information does not have to be entered for each subsequent access request.

3. Each account request will be forwarded to the appropriate Administrator (by Reporting Organization and component) for approval. Requestors will be notified by e-mail upon approval or denial of their request(s). System users will have a single account (i.e., one Username and one Password). If access to multiple Reporting Organizations is granted, it will be under the same account.

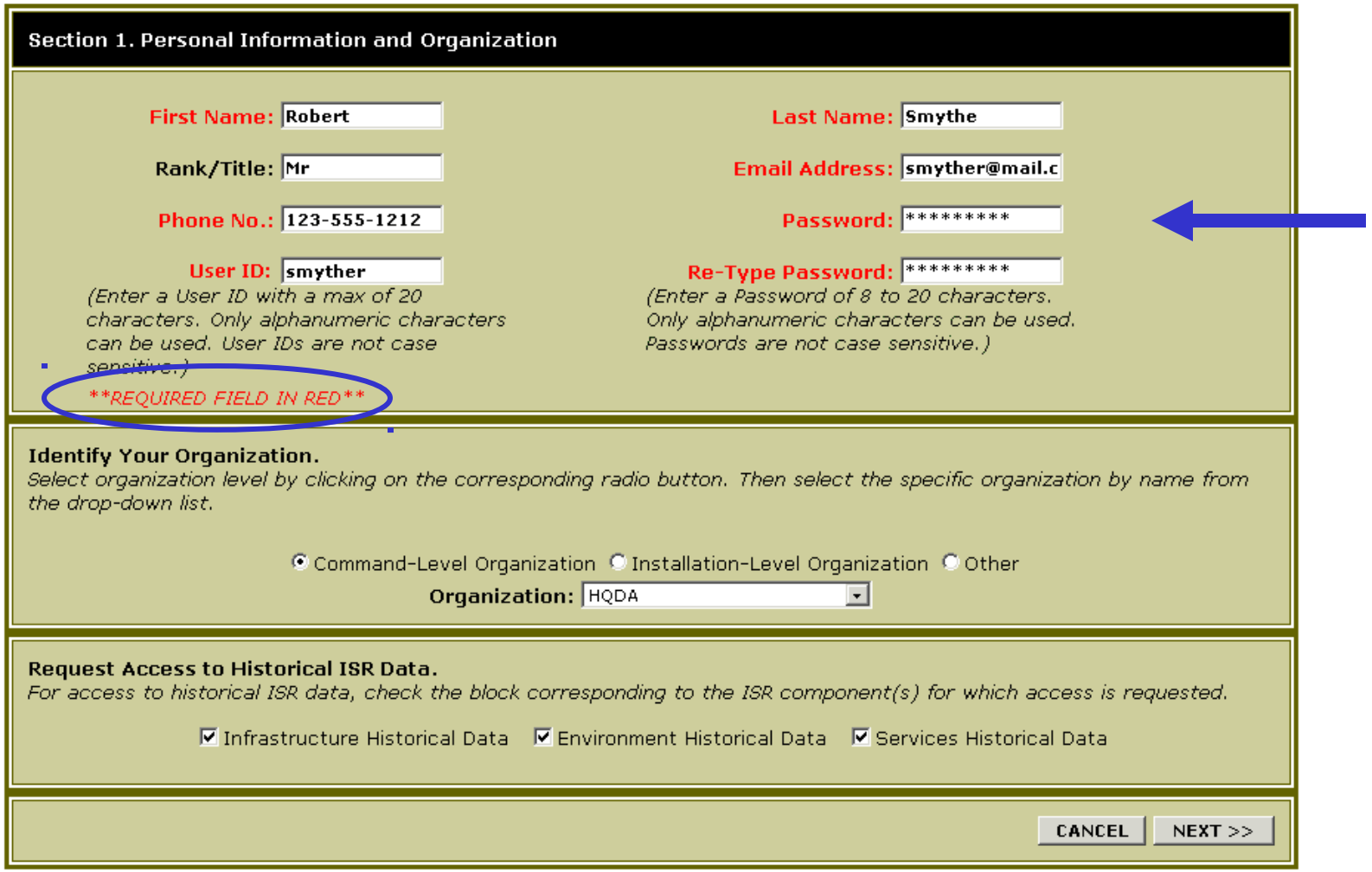
4. To request an account, click the Next button. To cancel your Account Request, click the Cancel button.

CANCEL NEXT >>

ISR WEB Account Request

Section 1 – Personal Information and Organization

Enter Personal Information


Section 1. Personal Information and Organization
First Name: Robert
Last Name: Smythe
Rank/Title: Mr
Email Address: smyther@mail.c
Phone No.: 123-555-1212
Password: ********
User ID: smyther
Re-Type Password: ********
(Enter a User ID with a max of 20 characters. Only alphanumeric characters can be used. User IDs are not case sensitive.)
(Enter a Password of 8 to 20 characters. Only alphanumeric characters can be used. Passwords are not case sensitive.)
REQUIRED FIELD IN RED
Identify Your Organization.
Select organization level by clicking on the corresponding radio button. Then select the specific organization by name from the drop-down list.
Command-Level Organization
Installation-Level Organization
Other
Organization: HQDA
Request Access to Historical ISR Data.
For access to historical ISR data, check the block corresponding to the ISR component(s) for which access is requested.
Infrastructure Historical Data
Environment Historical Data
Services Historical Data
CANCEL
NEXT >>

ISR WEB Account Request

Section 1 – Personal Information and Organization

Identify Your Organization

Section 1. Personal Information and Organization

First Name: Robert

Last Name: Smythe

Rank/Title: Mr

Email Address: smyther@mail.c

Phone No.: 123-555-1212

Password: ********

User ID: smyther

Re-Type Password: ********

(Enter a User ID with a max of 20 characters. Only alphanumeric characters can be used. User IDs are not case sensitive.)

(Enter a Password of 8 to 20 characters. Only alphanumeric characters can be used. Passwords are not case sensitive.)

REQUIRED FIELD IN RED

Identify Your Organization.

Select organization level by clicking on the corresponding radio button. Then select the specific organization by name from the drop-down list.

(•) Command-Level Organization ( ) Installation-Level Organization ( ) Other

Organization: HQDA

Request Access to Historical ISR Data.

For access to historical ISR data, check the block corresponding to the ISR component(s) for which access is requested.

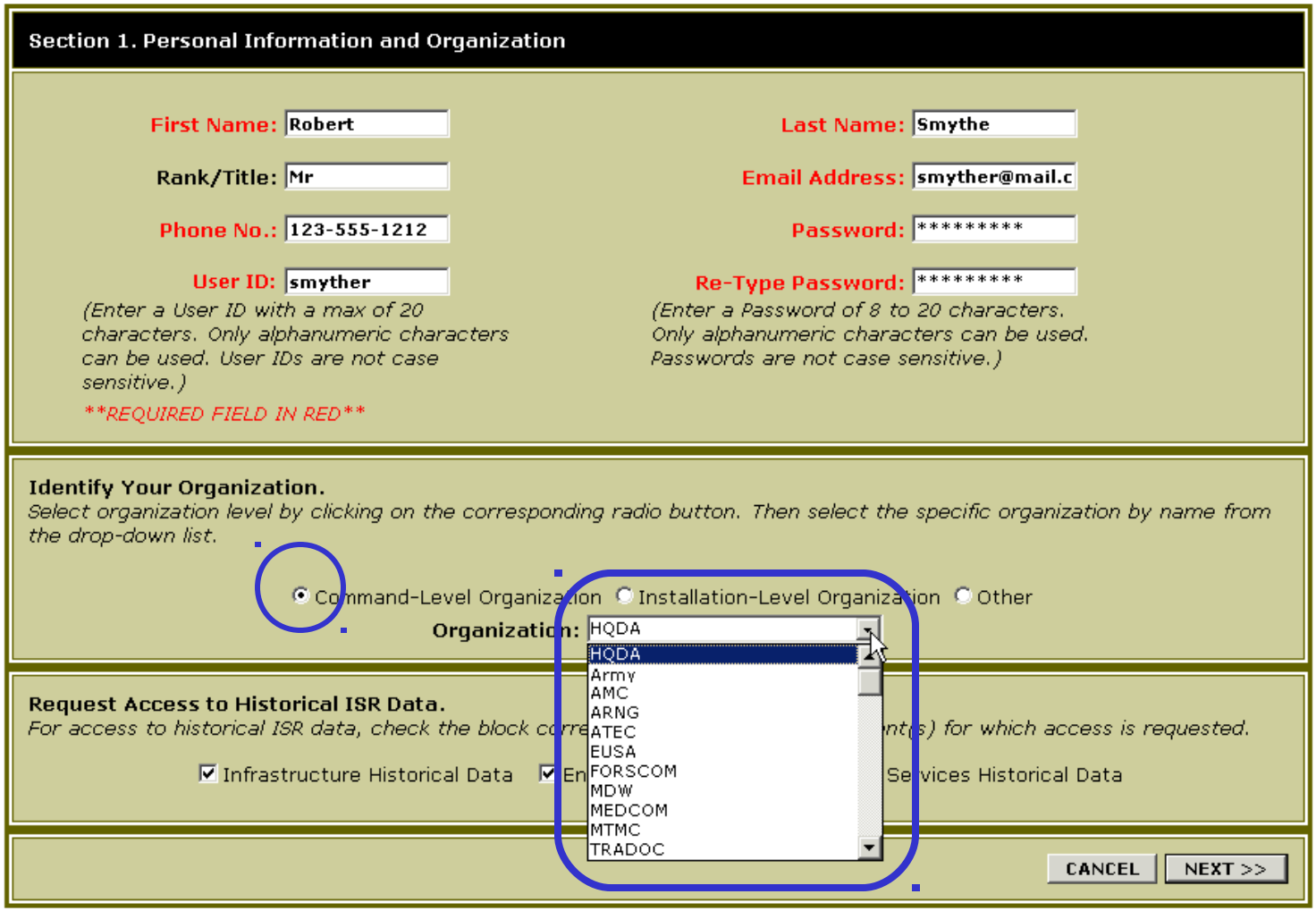
☑ Infrastructure Historical Data ☑ Environment Historical Data ☑ Services Historical Data

CANCEL NEXT >>

ISR WEB Account Request

Section 1 – Personal Information and Organization

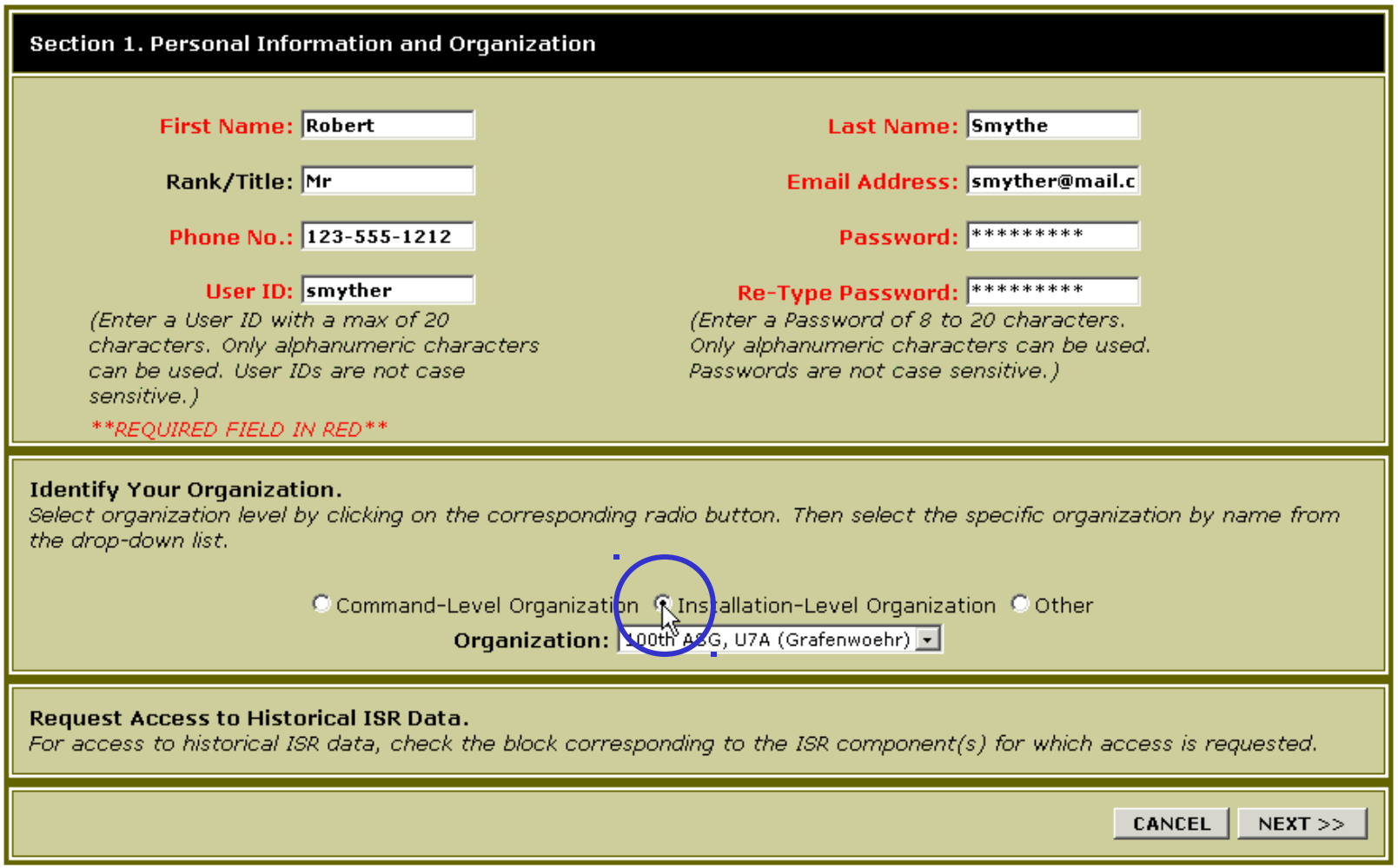
Identify Your Organization (Command Level)



ISR WEB Account Request

Section 1 – Personal Information and Organization

Identify Your Organization (Installation Level)


Section 1. Personal Information and Organization
First Name: Robert
Last Name: Smythe
Rank/Title: Mr
Email Address: smyther@mail.c
Phone No.: 123-555-1212
Password: *********
User ID: smyther
Re-Type Password: *********
(Enter a User ID with a max of 20 characters. Only alphanumeric characters can be used. User IDs are not case sensitive.)
(Enter a Password of 8 to 20 characters. Only alphanumeric characters can be used. Passwords are not case sensitive.)
REQUIRED FIELD IN RED
Identify Your Organization.
Select organization level by clicking on the corresponding radio button. Then select the specific organization by name from the drop-down list.
Command-Level Organization
Installation-Level Organization
Other
Organization:
100th ARG, U7A (Grafenwoehr)
Request Access to Historical ISR Data.
For access to historical ISR data, check the block corresponding to the ISR component(s) for which access is requested.
CANCEL
NEXT >>

ISR WEB Account Request

Section 1 – Personal Information and Organization

Identify Your Organization (Installation Level) - 2

Section 1. Personal Information and Organization

First Name: Robert

Last Name: Smythe

Rank/Title: Mr

Email Address: smyther@mail.c

Phone No.: 123-555-1212

Password: *********

User ID: smyther

Re-Type Password: *********

(Enter a User ID with a max of 20 characters. Only alphanumeric characters can be used. User IDs are not case sensitive.)

(Enter a Password of 8 to 20 characters. Only alphanumeric characters can be used. Passwords are not case sensitive.)

REQUIRED FIELD IN RED

Identify Your Organization.

Select organization level by clicking on the corresponding radio button. Then select the specific organization by name from the drop-down list.

○ Command-Level Organization ◉ Installation-Level Organization ○ Other

Organization: 100th ASG, U7A (Grafenwoehr)

- Fort Knox
- Fort Leavenworth
- Fort Lee
- Fort Leonard Wood
- Fort Lewis
- Fort McCoy
- Fort McNair
- Fort McPherson
- Fort Meade
- Fort Monmouth
- Fort Monroe

Request Access to Historical ISR Data.

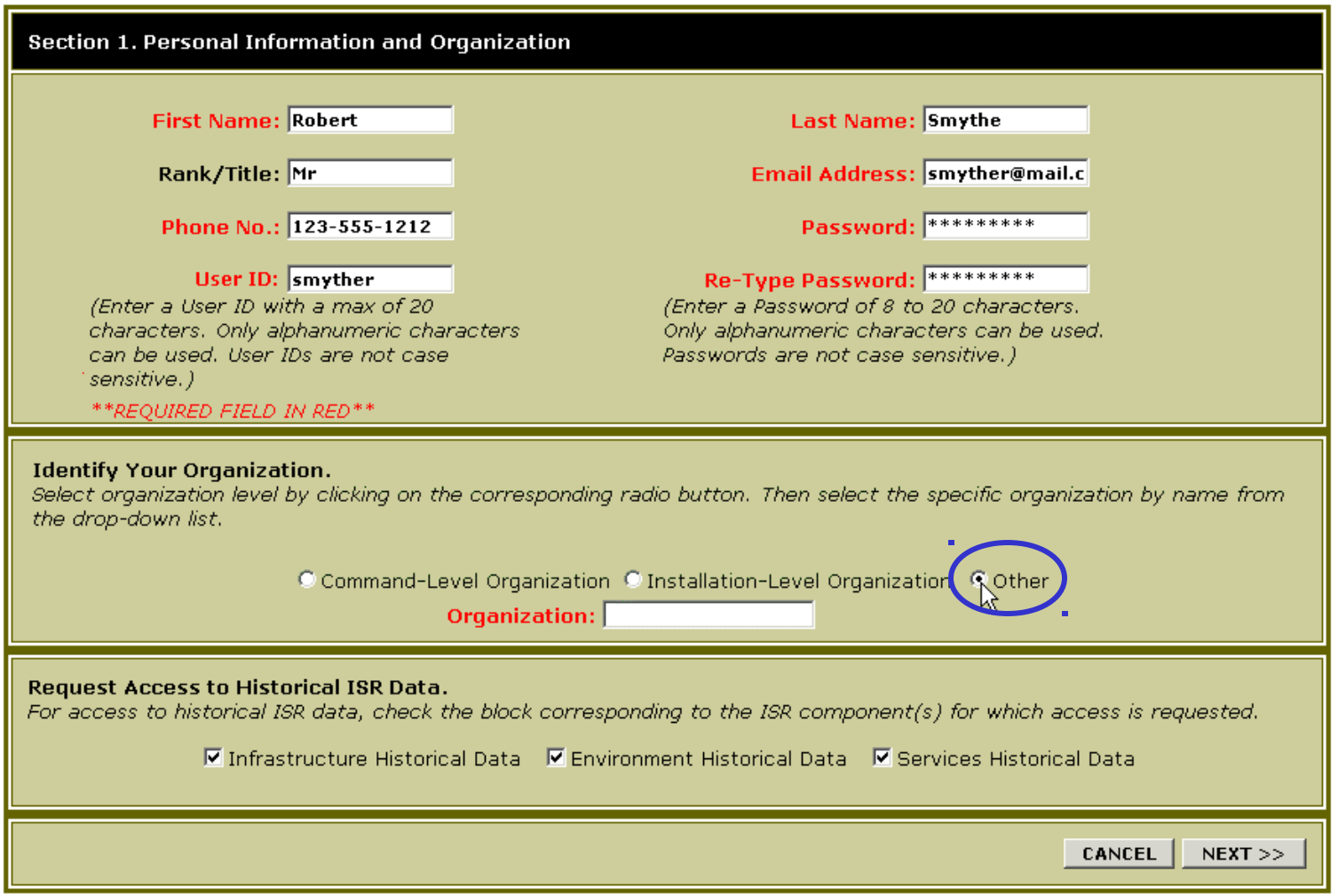
For access to historical ISR data, check the block corre ...t(s) for which access is requested.

CANCEL NEXT >>

ISR WEB Account Request

Section 1 – Personal Information and Organization

Identify Your Organization (Other)


Section 1. Personal Information and Organization
First Name: Robert
Last Name: Smythe
Rank/Title: Mr
Email Address: smyther@mail.c
Phone No.: 123-555-1212
Password: *********
User ID: smyther
Re-Type Password: *********
(Enter a User ID with a max of 20 characters. Only alphanumeric characters can be used. User IDs are not case sensitive.)
(Enter a Password of 8 to 20 characters. Only alphanumeric characters can be used. Passwords are not case sensitive.)
REQUIRED FIELD IN RED
Identify Your Organization.
Select organization level by clicking on the corresponding radio button. Then select the specific organization by name from the drop-down list.
Command-Level Organization
Installation-Level Organization
Other
Organization:
Request Access to Historical ISR Data.
For access to historical ISR data, check the block corresponding to the ISR component(s) for which access is requested.
Infrastructure Historical Data
Environment Historical Data
Services Historical Data
CANCEL
NEXT >>

ISR WEB Account Request

Section 1 – Personal Information and Organization

Identify Your Organization (Other) - 2

Section 1. Personal Information and Organization

First Name: Robert
Last Name: Smythe
Rank/Title: Mr
Email Address: smyther@mail.c
Phone No.: 123-555-1212
Password: *********
User ID: smyther
Re-Type Password: *********

(Enter a User ID with a max of 20 characters. Only alphanumeric characters can be used. User IDs are not case sensitive.)

(Enter a Password of 8 to 20 characters. Only alphanumeric characters can be used. Passwords are not case sensitive.)

REQUIRED FIELD IN RED

Identify Your Organization.

Select organization level by clicking on the corresponding radio button. Then select the specific organization by name from the drop-down list.

○ Command-Level Organization ○ Installation-Level Organization ◉ Other

Organization: DUSD, Installations

Request Access to Historical ISR Data.

For access to historical ISR data, check the block corresponding to the ISR component(s) for which access is requested.

☑ Infrastructure Historical Data ☑ Environment Historical Data ☑ Services Historical Data

CANCEL NEXT >>

ISR WEB Account Request

Section 1 – Personal Information and Organization

Your Organization Identified

Section 1. Personal Information and Organization

First Name: Robert

Last Name: Smythe

Rank/Title: Mr

Email Address: smyther@mail.c

Phone No.: 123-555-1212

Password: *********

User ID: smyther

Re-Type Password: *********

(Enter a User ID with a max of 20 characters. Only alphanumeric characters can be used. User IDs are not case sensitive.)

(Enter a Password of 8 to 20 characters. Only alphanumeric characters can be used. Passwords are not case sensitive.)

REQUIRED FIELD IN RED

Identify Your Organization.

Select organization level by clicking on the corresponding radio button. Then select the specific organization by name from the drop-down list.

○ Command-Level Organization ◉ Installation-Level Organization ○ Other

Organization: Fort Leavenworth

Request Access to Historical ISR Data.

For access to historical ISR data, check the block corresponding to the ISR component(s) for which access is requested.

☑ Infrastructure Historical Data ☑ Environment Historical Data ☑ Services Historical Data

CANCEL NEXT >>

ISR WEB Account Request

Section 1 – Personal Information and Organization

Verify/Change Requested Access to ISR Historical Data

Section 1. Personal Information and Organization

First Name: Robert
Last Name: Smythe
Rank/Title: Mr
Email Address: smyther@mail.c
Phone No.: 123-555-1212
Password: *********
User ID: smyther
Re-Type Password: *********

(Enter a User ID with a max of 20 characters. Only alphanumeric characters can be used. User IDs are not case sensitive.)

(Enter a Password of 8 to 20 characters. Only alphanumeric characters can be used. Passwords are not case sensitive.)

REQUIRED FIELD IN RED

Identify Your Organization.

Select organization level by clicking on the corresponding radio button. Then select the specific organization by name from the drop-down list.

○ Command-Level Organization ◉ Installation-Level Organization ○ Other

Organization: Fort Leavenworth

Request Access to Historical ISR Data.

For access to historical ISR data, check the block corresponding to the ISR component(s) for which access is requested.

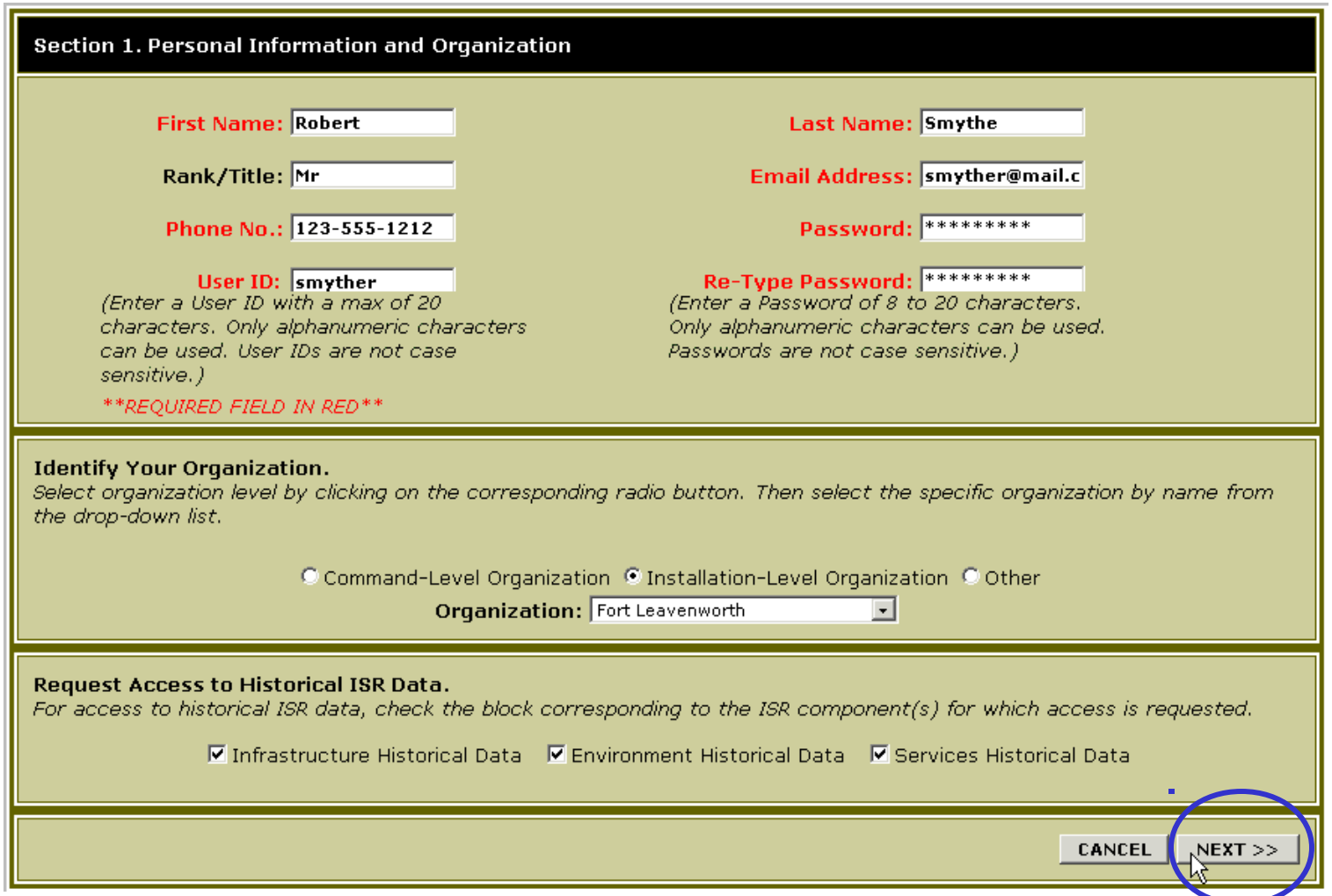
☑ Infrastructure Historical Data ☑ Environment Historical Data ☑ Services Historical Data

CANCEL NEXT >>

ISR WEB Account Request

Section 1 – Personal Information and Organization

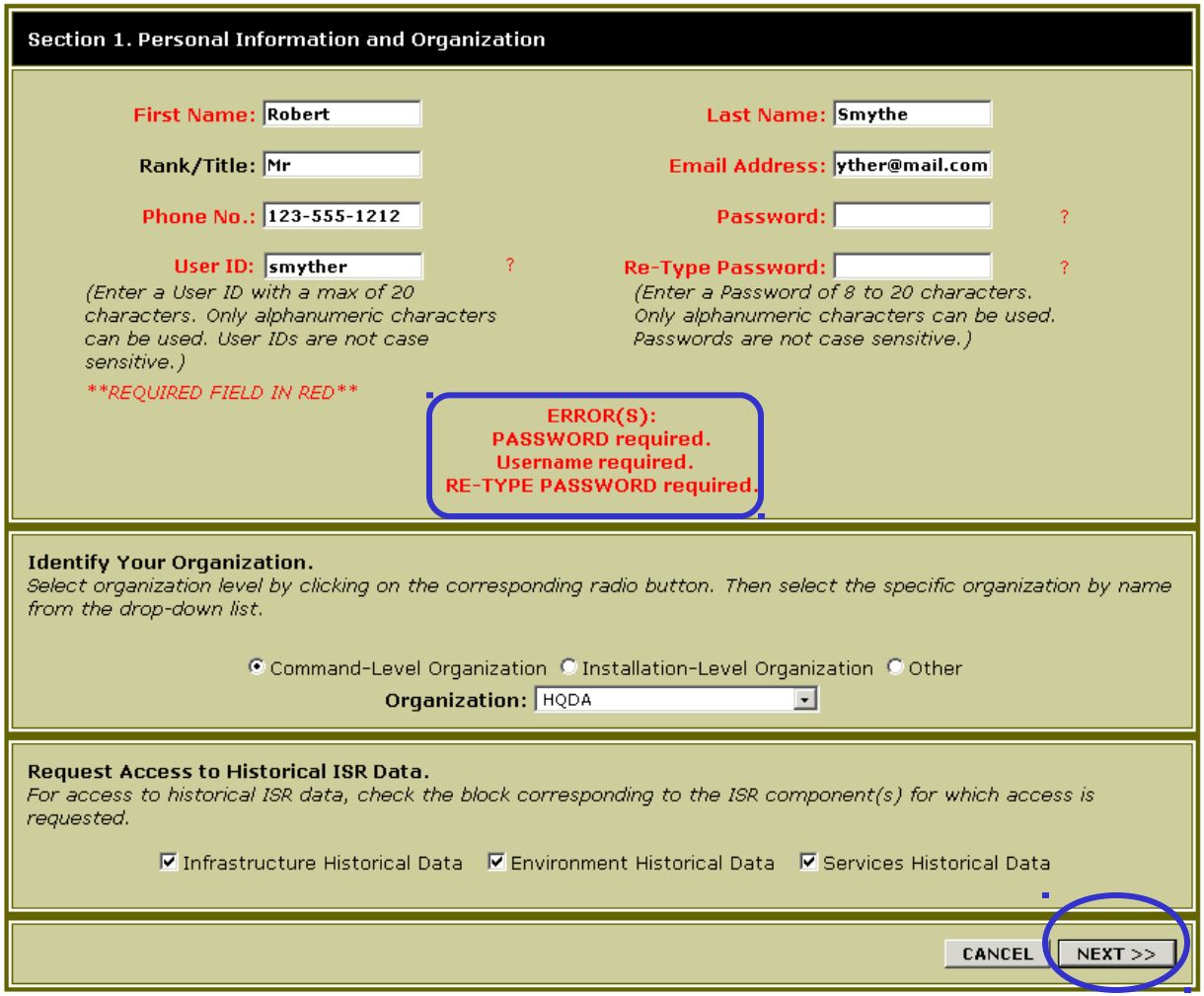
Continue with Account Request


Section 1. Personal Information and Organization
First Name: Robert
Last Name: Smythe
Rank/Title: Mr
Email Address: smyther@mail.c
Phone No.: 123-555-1212
Password: *********
User ID: smyther
Re-Type Password: *********
(Enter a User ID with a max of 20 characters. Only alphanumeric characters can be used. User IDs are not case sensitive.)
(Enter a Password of 8 to 20 characters. Only alphanumeric characters can be used. Passwords are not case sensitive.)
REQUIRED FIELD IN RED
Identify Your Organization.
Select organization level by clicking on the corresponding radio button. Then select the specific organization by name from the drop-down list.
Command-Level Organization
Installation-Level Organization
Other
Organization: Fort Leavenworth
Request Access to Historical ISR Data.
For access to historical ISR data, check the block corresponding to the ISR component(s) for which access is requested.
Infrastructure Historical Data
Environment Historical Data
Services Historical Data
CANCEL
NEXT >>

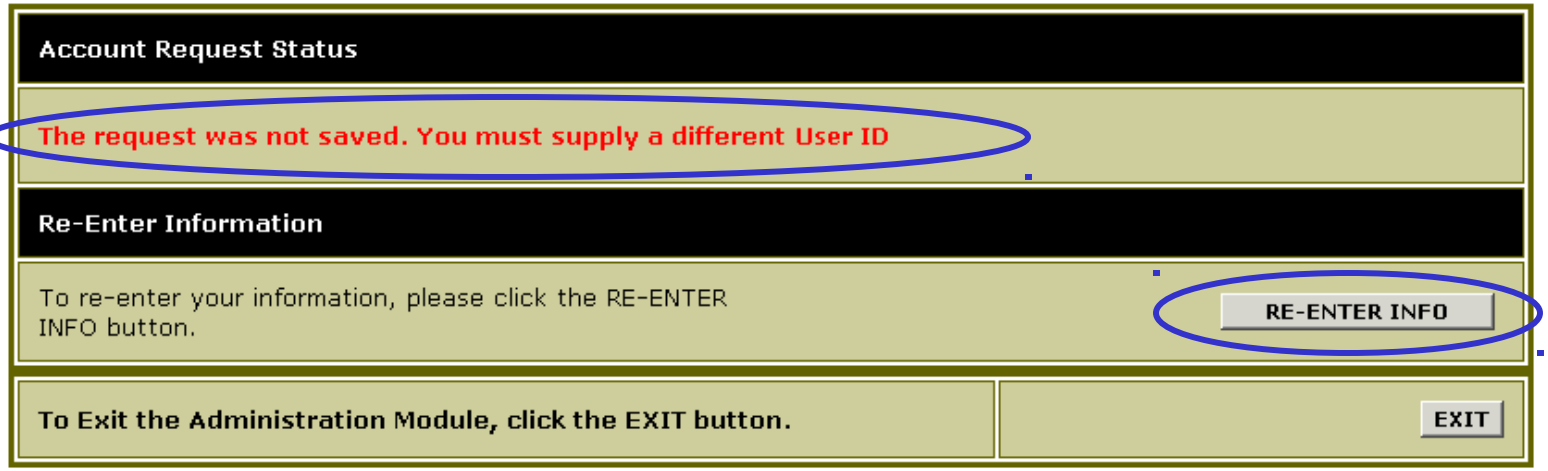
ISR WEB Account Request

Section 1 – Personal Information and Organization

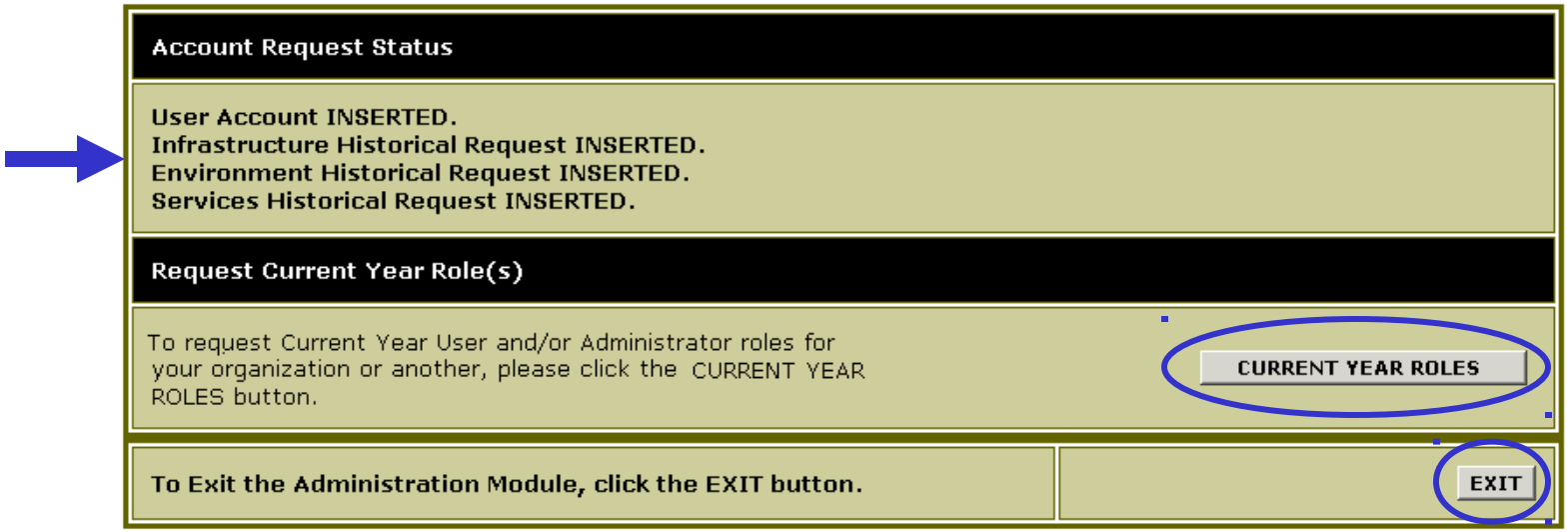
Sample Error Message for Request with Incomplete Data


Section 1. Personal Information and Organization
First Name: Robert
Last Name: Smythe
Rank/Title: Mr
Email Address: yther@mail.com
Phone No.: 123-555-1212
Password:
User ID: smyther
Re-Type Password:
(Enter a User ID with a max of 20 characters. Only alphanumeric characters can be used. User IDs are not case sensitive.)
(Enter a Password of 8 to 20 characters. Only alphanumeric characters can be used. Passwords are not case sensitive.)
REQUIRED FIELD IN RED
ERROR(S):
PASSWORD required.
Username required.
RE-TYPE PASSWORD required.
Identify Your Organization.
Select organization level by clicking on the corresponding radio button. Then select the specific organization by name from the drop-down list.
Command-Level Organization
Installation-Level Organization
Other
Organization: HQDA
Request Access to Historical ISR Data.
For access to historical ISR data, check the block corresponding to the ISR component(s) for which access is requested.
Infrastructure Historical Data
Environment Historical Data
Services Historical Data
CANCEL
NEXT >>

ISR WEB Account Request
Account Request Status
Sample Error Message for Request with Invalid User ID


Account Request Status
The request was not saved. You must supply a different User ID
Re-Enter Information
To re-enter your information, please click the RE-ENTER INFO button.
RE-ENTER INFO
To Exit the Administration Module, click the EXIT button.
EXIT

ISR WEB Account Request
Account Request Status
Account Request Successfully Submitted


Account Request Status
User Account INSERTED.
Infrastructure Historical Request INSERTED.
Environment Historical Request INSERTED.
Services Historical Request INSERTED.
Request Current Year Role(s)
To request Current Year User and/or Administrator roles for your organization or another, please click the CURRENT YEAR ROLES button.
CURRENT YEAR ROLES
To Exit the Administration Module, click the EXIT button.
EXIT

ISR WEB Account Request
Account Request Status
Request Current Year and/or Administrator Roles

Account Request Status
User Account INSERTED.
Infrastructure Historical Request INSERTED.
Environment Historical Request INSERTED.
Services Historical Request INSERTED.
Request Current Year Role(s)
To request Current Year User and/or Administrator roles for your organization or another, please click the CURRENT YEAR ROLES button.
CURRENT YEAR ROLES
To Exit the Administration Module, click the EXIT button.
EXIT

ISR WEB Account Request
Section 2 - Request Current Year and/or Administrator Roles
Default Settings

Section 2. Requested Access by User Role and/or Admin Role:

Identify Reporting Organization for which Access is desired.
Select organization level by clicking on the corresponding radio button. Then select the specific organization by name from the drop-down list.

○ Command-Level Organization ◉ Installation-Level Organization
Organization: Fort Leavenworth

Select User Role by Component.
***One role** may be selected for **each component** for the reporting organization selected above. Only the roles and components appropriate for the designated reporting organization are available for selection.*

Infrastructure Role: No Access
Services Role: No Access
SBC Role: No Access

Select Administrator Role by Component.
Check the block corresponding to each Administrator Role being requested. Only the components appropriate for the designated reporting organization are available for selection. (Note. If you are not to be an administrator for the designated reporting organization, make no selection.)

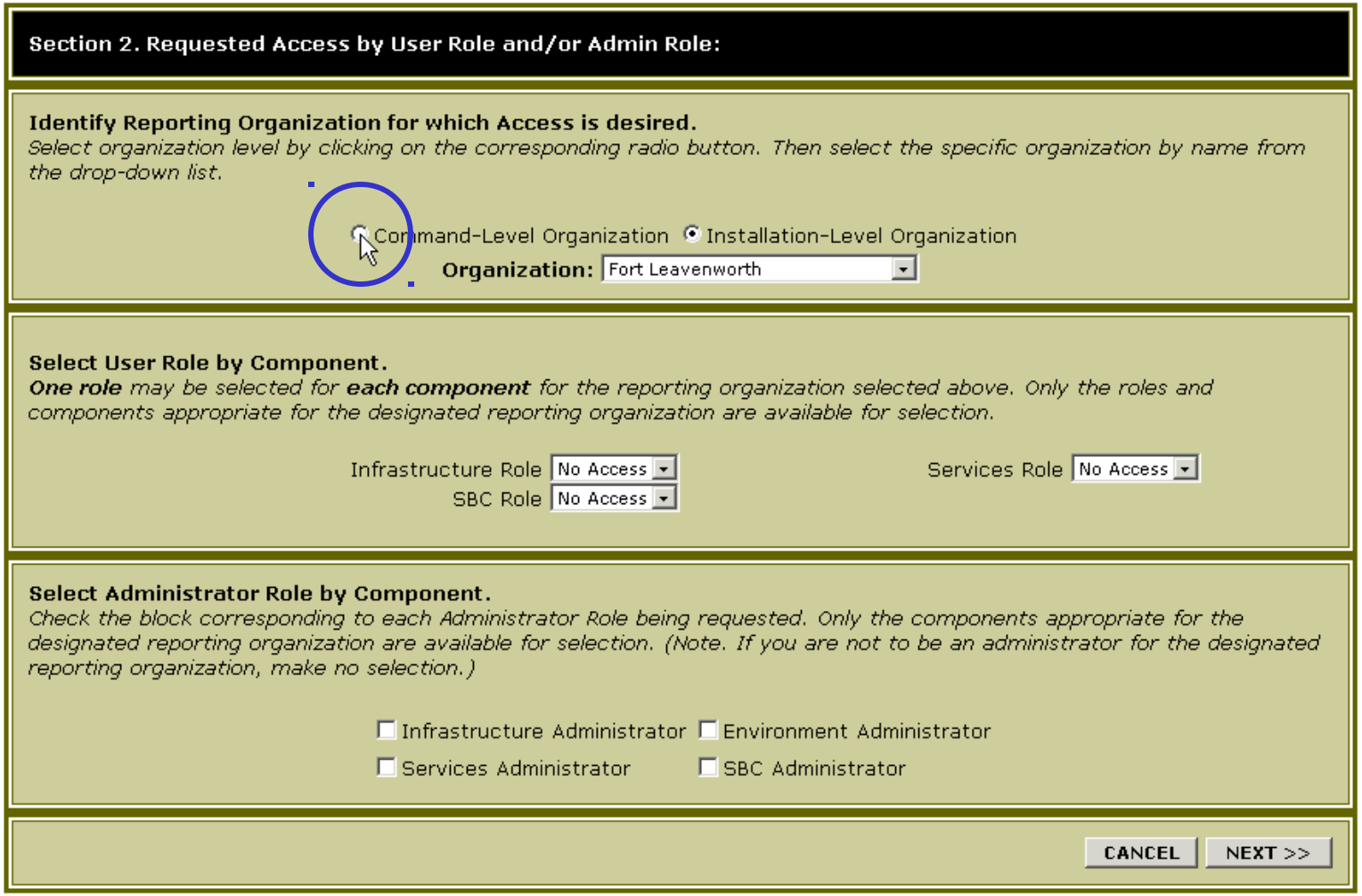
☐ Infrastructure Administrator ☐ Environment Administrator
☐ Services Administrator ☐ SBC Administrator

CANCEL NEXT >>

ISR WEB Account Request

Section 2 - Request Current Year and/or Administrator Roles

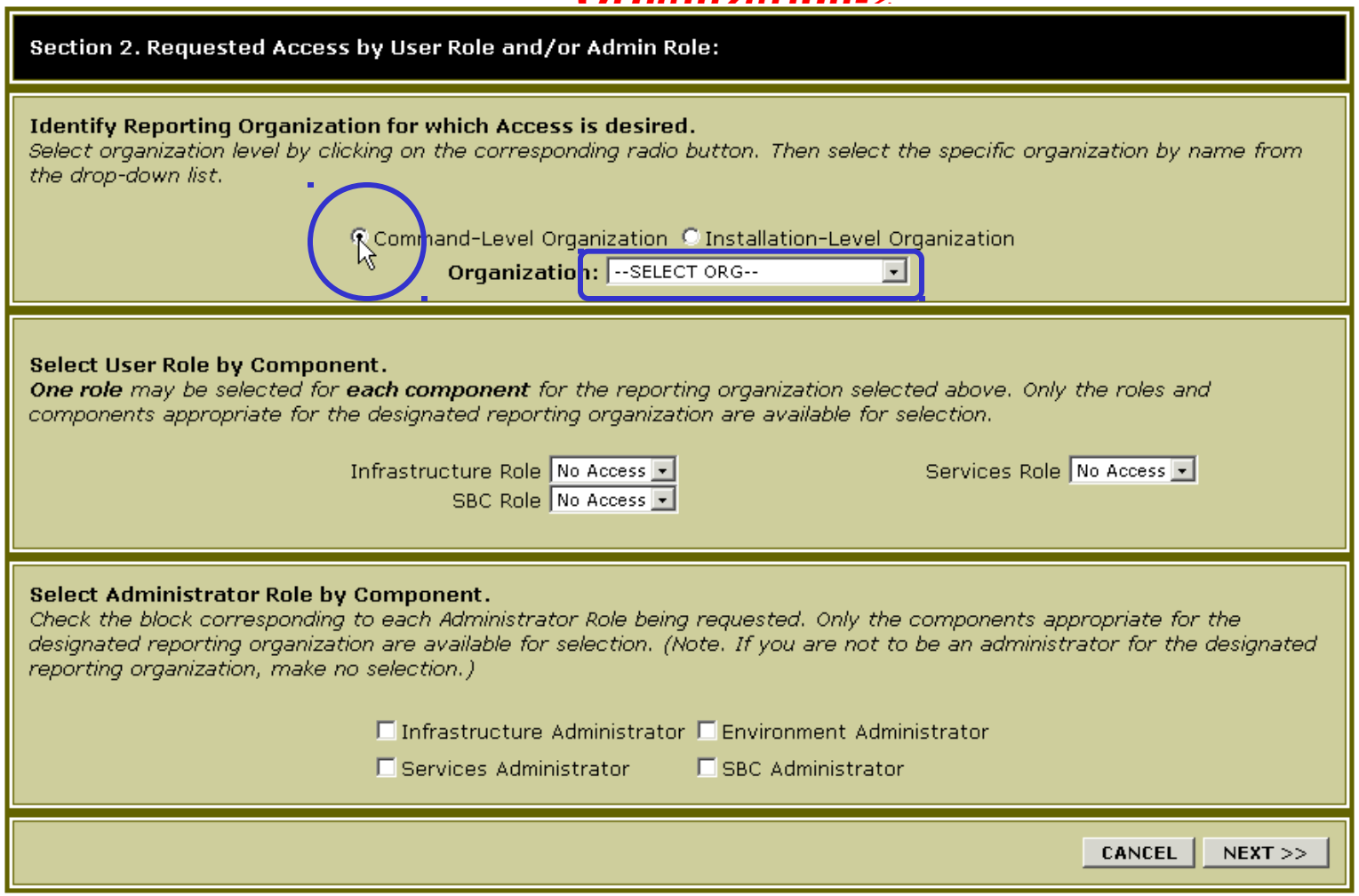
Identify a Command-Level Organization as Reporting


Section 2. Requested Access by User Role and/or Admin Role:
Identify Reporting Organization for which Access is desired.
Select organization level by clicking on the corresponding radio button. Then select the specific organization by name from the drop-down list.
Command-Level Organization
Installation-Level Organization
Organization:
Fort Leavenworth
Select User Role by Component.
One role may be selected for each component for the reporting organization selected above. Only the roles and components appropriate for the designated reporting organization are available for selection.
Infrastructure Role
No Access
Services Role
No Access
SBC Role
No Access
Select Administrator Role by Component.
Check the block corresponding to each Administrator Role being requested. Only the components appropriate for the designated reporting organization are available for selection. (Note. If you are not to be an administrator for the designated reporting organization, make no selection.)
Infrastructure Administrator
Environment Administrator
Services Administrator
SBC Administrator
CANCEL
NEXT >>

ISR WEB Account Request

Section 2 - Request Current Year and/or Administrator Roles

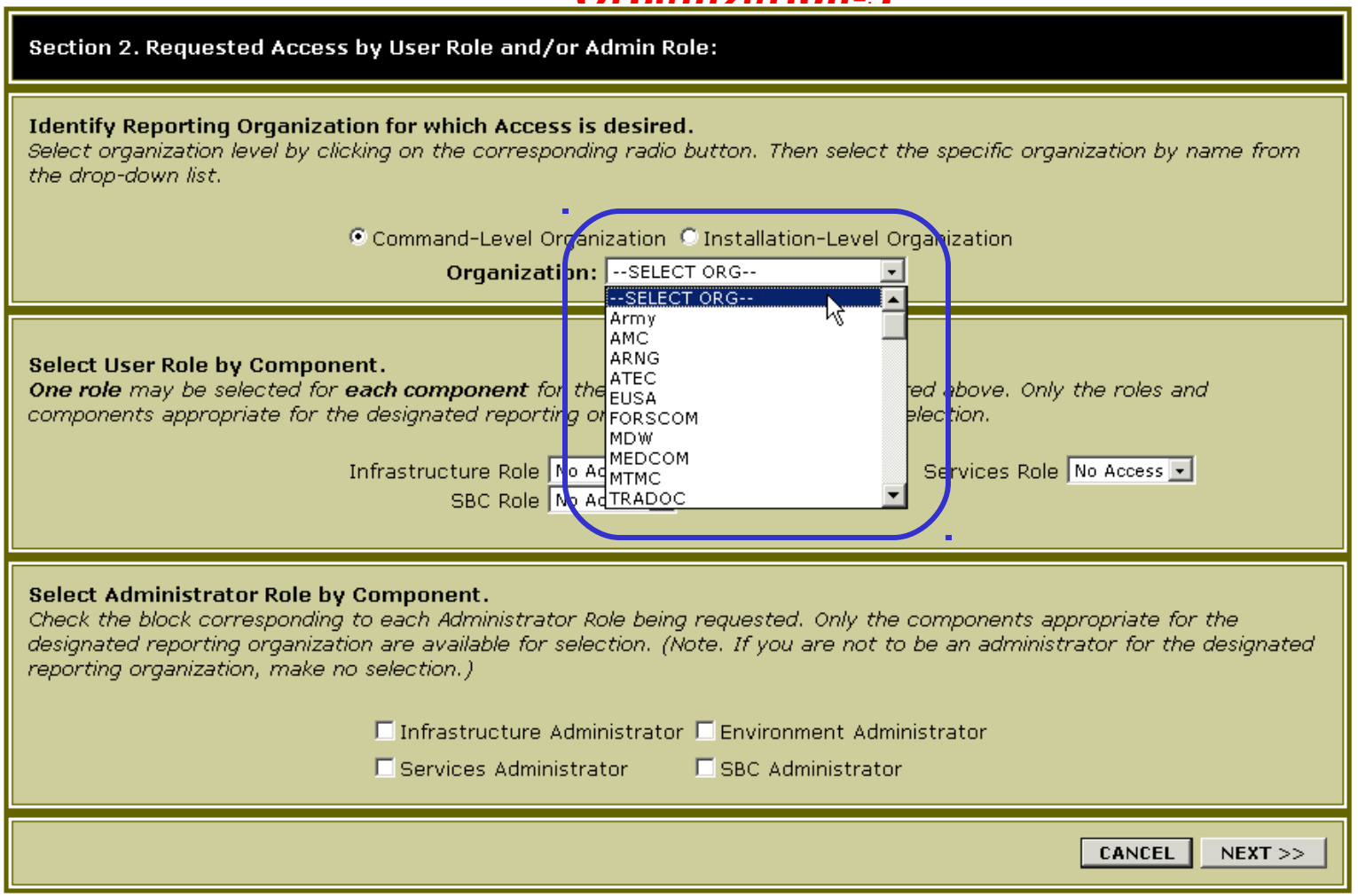
Identify a Command-Level Organization as Reporting Organization-2


Section 2. Requested Access by User Role and/or Admin Role:
Identify Reporting Organization for which Access is desired.
Select organization level by clicking on the corresponding radio button. Then select the specific organization by name from the drop-down list.
Command-Level Organization
Installation-Level Organization
Organization:
--SELECT ORG--
Select User Role by Component.
One role may be selected for each component for the reporting organization selected above. Only the roles and components appropriate for the designated reporting organization are available for selection.
Infrastructure Role
No Access
Services Role
No Access
SBC Role
No Access
Select Administrator Role by Component.
Check the block corresponding to each Administrator Role being requested. Only the components appropriate for the designated reporting organization are available for selection. (Note. If you are not to be an administrator for the designated reporting organization, make no selection.)
Infrastructure Administrator
Environment Administrator
Services Administrator
SBC Administrator
CANCEL
NEXT >>

ISR WEB Account Request

Section 2 - Request Current Year and/or Administrator Roles

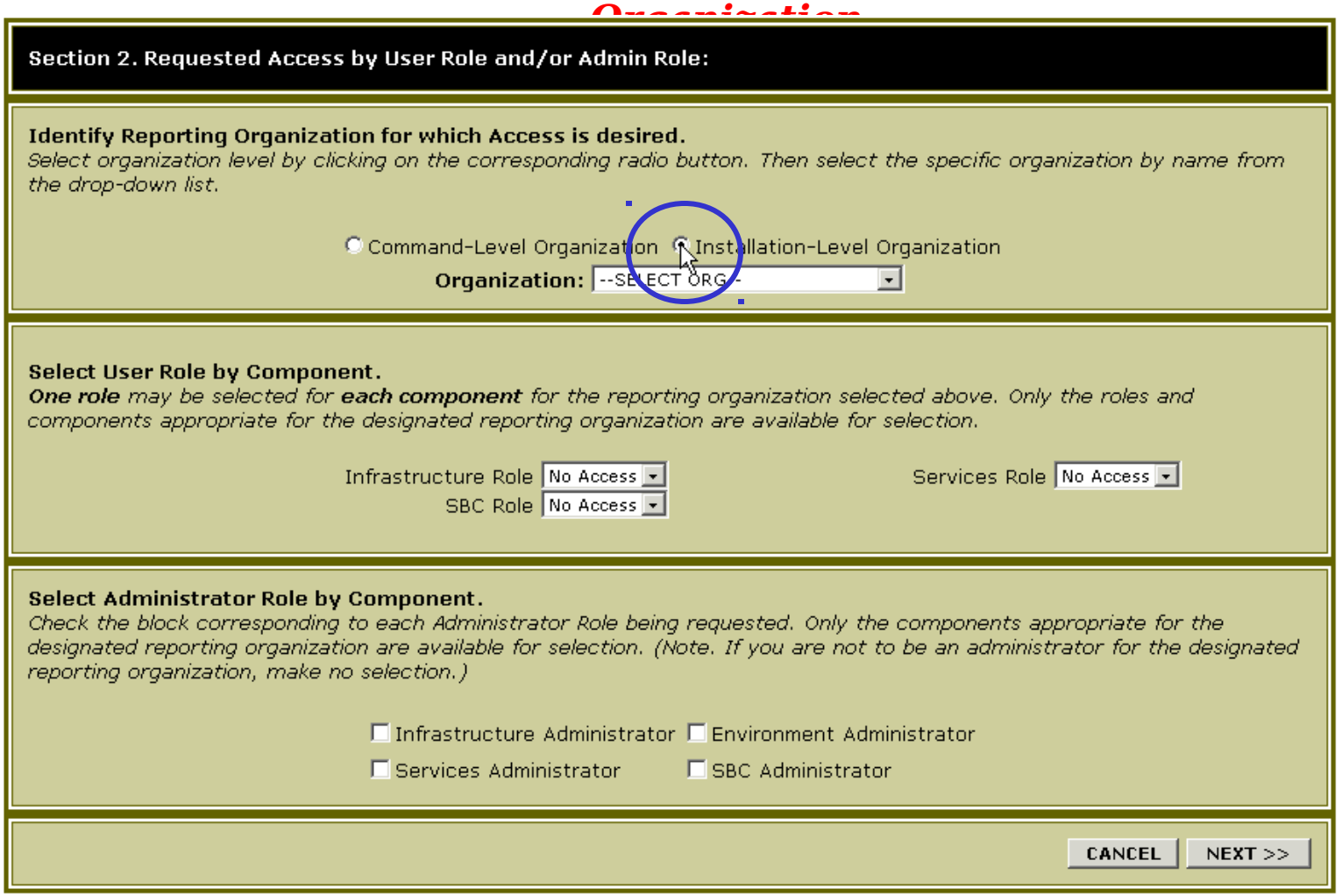
Identify a Command-Level Organization as Reporting Organization-3


Section 2. Requested Access by User Role and/or Admin Role:
Identify Reporting Organization for which Access is desired.
Select organization level by clicking on the corresponding radio button. Then select the specific organization by name from the drop-down list.
Command-Level Organization
Installation-Level Organization
Organization:
--SELECT ORG--
--SELECT ORG--
Army
AMC
ARNG
ATEC
EUSA
FORSCOM
MDW
MEDCOM
MTMC
TRADOC
Select User Role by Component.
One role may be selected for each component
Infrastructure Role
Services Role
No Access
SBC Role
Select Administrator Role by Component.
Check the block corresponding to each Administrator Role being requested. Only the components appropriate for the designated reporting organization are available for selection. (Note. If you are not to be an administrator for the designated reporting organization, make no selection.)
Infrastructure Administrator
Environment Administrator
Services Administrator
SBC Administrator
CANCEL
NEXT >>

ISR WEB Account Request

Section 2 - Request Current Year and/or Administrator Roles

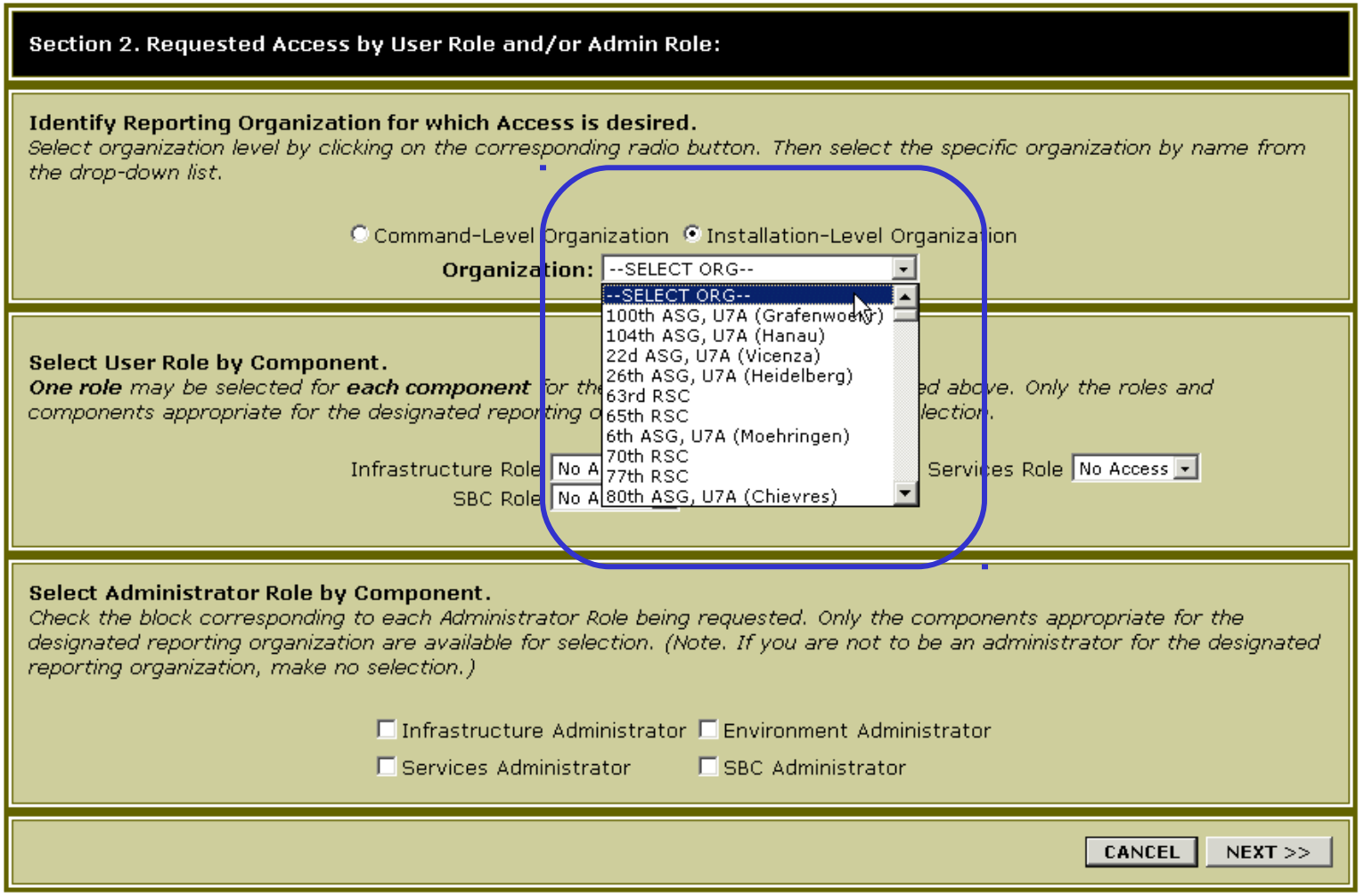
Identify an Installation-Level Organization as Reporting Organization


Section 2. Requested Access by User Role and/or Admin Role:
Identify Reporting Organization for which Access is desired.
Select organization level by clicking on the corresponding radio button. Then select the specific organization by name from the drop-down list.
Command-Level Organization
Installation-Level Organization
Organization:
--SELECT ORG--
Select User Role by Component.
One role may be selected for each component for the reporting organization selected above. Only the roles and components appropriate for the designated reporting organization are available for selection.
Infrastructure Role
No Access
Services Role
No Access
SBC Role
No Access
Select Administrator Role by Component.
Check the block corresponding to each Administrator Role being requested. Only the components appropriate for the designated reporting organization are available for selection. (Note. If you are not to be an administrator for the designated reporting organization, make no selection.)
Infrastructure Administrator
Environment Administrator
Services Administrator
SBC Administrator
CANCEL
NEXT >>

ISR WEB Account Request

Section 2 - Request Current Year and/or Administrator Roles

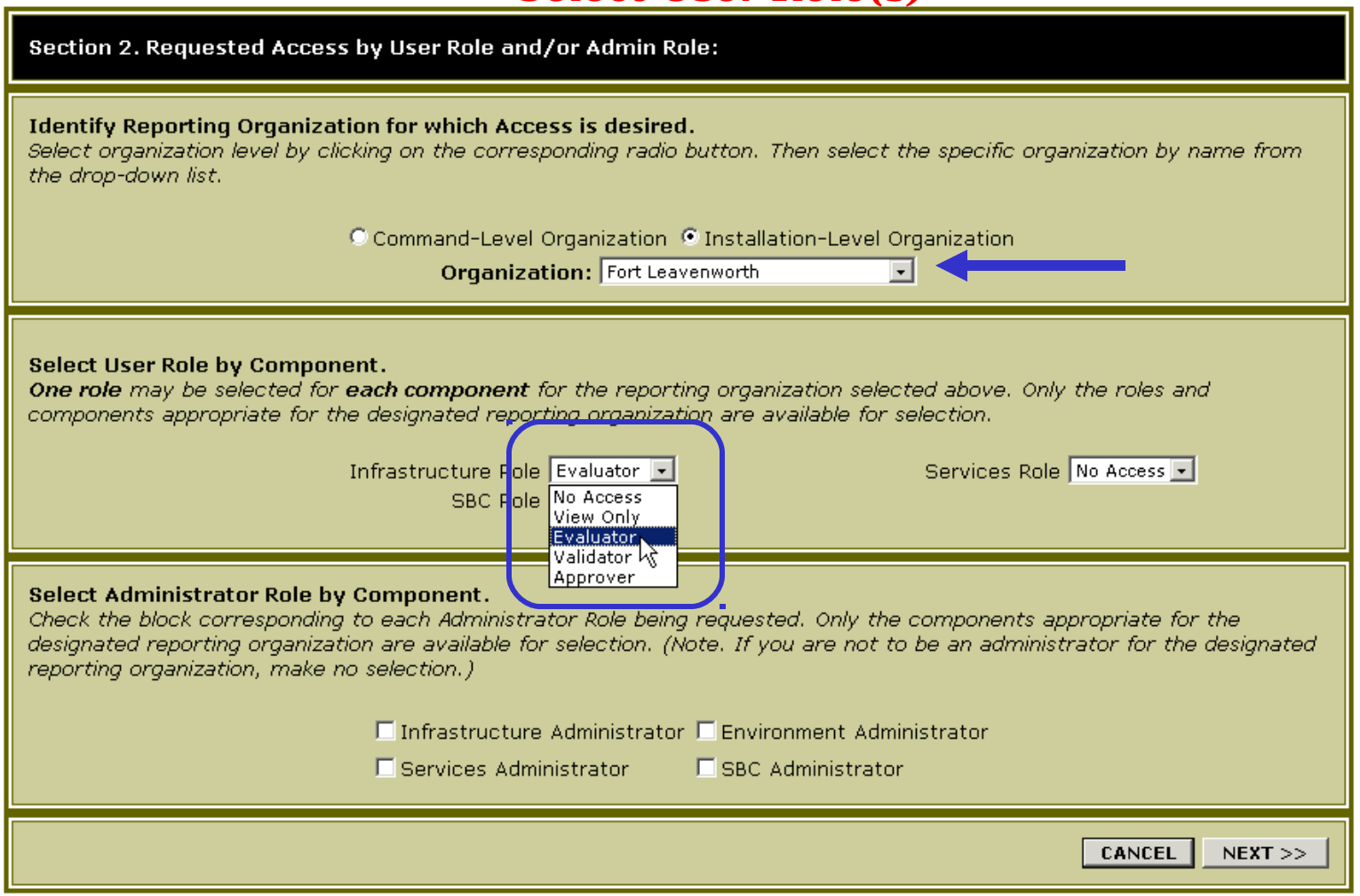
Identify an Installation-Level Organization as Reporting


Section 2. Requested Access by User Role and/or Admin Role:
Identify Reporting Organization for which Access is desired.
Select organization level by clicking on the corresponding radio button. Then select the specific organization by name from the drop-down list.
Command-Level Organization
Installation-Level Organization
Organization:
--SELECT ORG--
--SELECT ORG--
100th ASG, U7A (Grafenwoehr)
104th ASG, U7A (Hanau)
22d ASG, U7A (Vicenza)
26th ASG, U7A (Heidelberg)
63rd RSC
65th RSC
6th ASG, U7A (Moehringen)
70th RSC
77th RSC
80th ASG, U7A (Chievres)
Select User Role by Component.
One role may be selected for each component
Infrastructure Role
Services Role
No Access
SBC Role
Select Administrator Role by Component.
Check the block corresponding to each Administrator Role being requested. Only the components appropriate for the designated reporting organization are available for selection. (Note. If you are not to be an administrator for the designated reporting organization, make no selection.)
Infrastructure Administrator
Environment Administrator
Services Administrator
SBC Administrator
CANCEL
NEXT >>

ISR WEB Account Request

Section 2 - Request Current Year and/or Administrator Roles

Select User Role(s)


Section 2. Requested Access by User Role and/or Admin Role:
Identify Reporting Organization for which Access is desired.
Select organization level by clicking on the corresponding radio button. Then select the specific organization by name from the drop-down list.
Command-Level Organization
Installation-Level Organization
Organization:
Fort Leavenworth
Select User Role by Component.
One role may be selected for each component for the reporting organization selected above. Only the roles and components appropriate for the designated reporting organization are available for selection.
Infrastructure Role
Evaluator
Services Role
No Access
SBC Role
No Access
View Only
Evaluator
Validator
Approver
Select Administrator Role by Component.
Check the block corresponding to each Administrator Role being requested. Only the components appropriate for the designated reporting organization are available for selection. (Note. If you are not to be an administrator for the designated reporting organization, make no selection.)
Infrastructure Administrator
Environment Administrator
Services Administrator
SBC Administrator
CANCEL
NEXT >>

ISR WEB Account Request

Section 2 - Request Current Year and/or Administrator Roles

Select User Role(s) - 2

Section 2. Requested Access by User Role and/or Admin Role:

Identify Reporting Organization for which Access is desired.
Select organization level by clicking on the corresponding radio button. Then select the specific organization by name from the drop-down list.

○ Command-Level Organization ◉ Installation-Level Organization

Organization: Fort Leavenworth

Select User Role by Component.
***One role** may be selected for **each component** for the reporting organization selected above. Only the roles and components appropriate for the designated reporting organization are available for selection.*

Infrastructure Role: Evaluator

Services Role: No Access

SBC Role: No Access

Select Administrator Role by Component.
Check the block corresponding to each Administrator Role being requested. Only the components appropriate for the designated reporting organization are available for selection. (Note. If you are not to be an administrator for the designated reporting organization, make no selection.)

☐ Infrastructure Administrator ☐ Environment Administrator

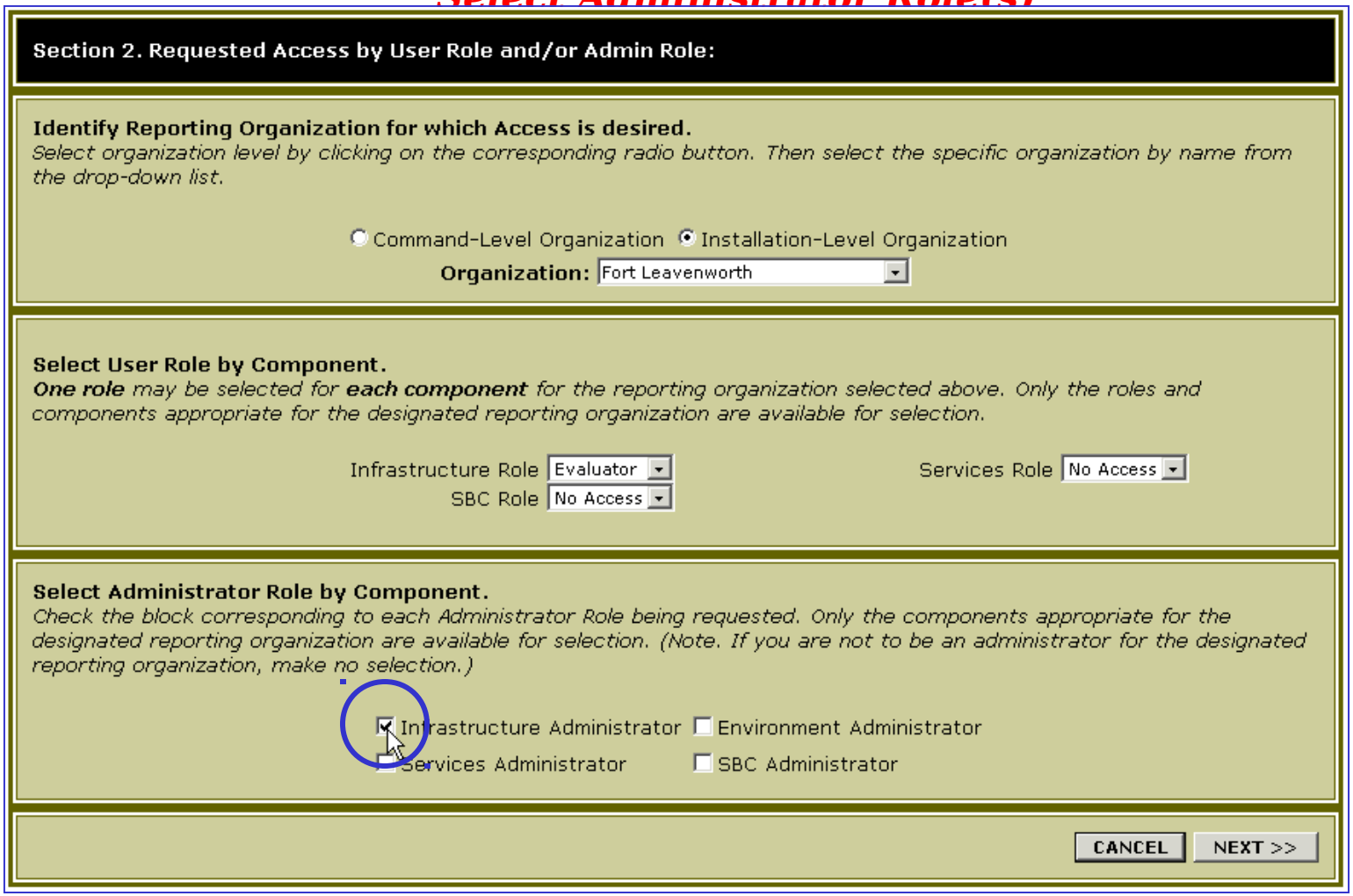
☐ Services Administrator ☐ SBC Administrator

CANCEL NEXT >>

ISR WEB Account Request

Section 2 - Request Current Year and/or Administrator Roles

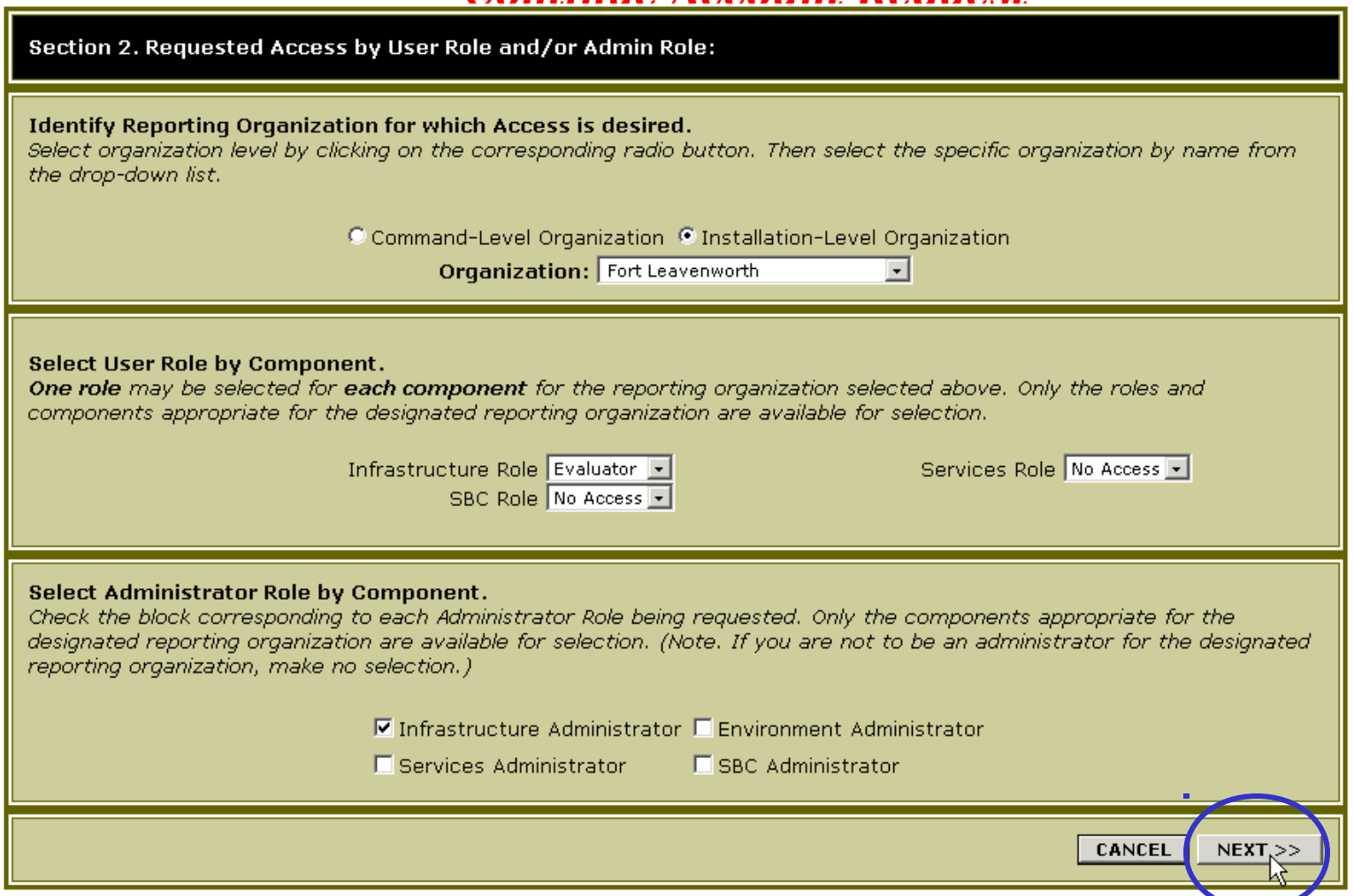
Select Administrator Role(s)


Section 2. Requested Access by User Role and/or Admin Role:
Identify Reporting Organization for which Access is desired.
Select organization level by clicking on the corresponding radio button. Then select the specific organization by name from the drop-down list.
Command-Level Organization
Installation-Level Organization
Organization: Fort Leavenworth
Select User Role by Component.
One role may be selected for each component for the reporting organization selected above. Only the roles and components appropriate for the designated reporting organization are available for selection.
Infrastructure Role Evaluator
Services Role No Access
SBC Role No Access
Select Administrator Role by Component.
Check the block corresponding to each Administrator Role being requested. Only the components appropriate for the designated reporting organization are available for selection. (Note. If you are not to be an administrator for the designated reporting organization, make no selection.)
Infrastructure Administrator
Environment Administrator
Services Administrator
SBC Administrator
CANCEL
NEXT >>

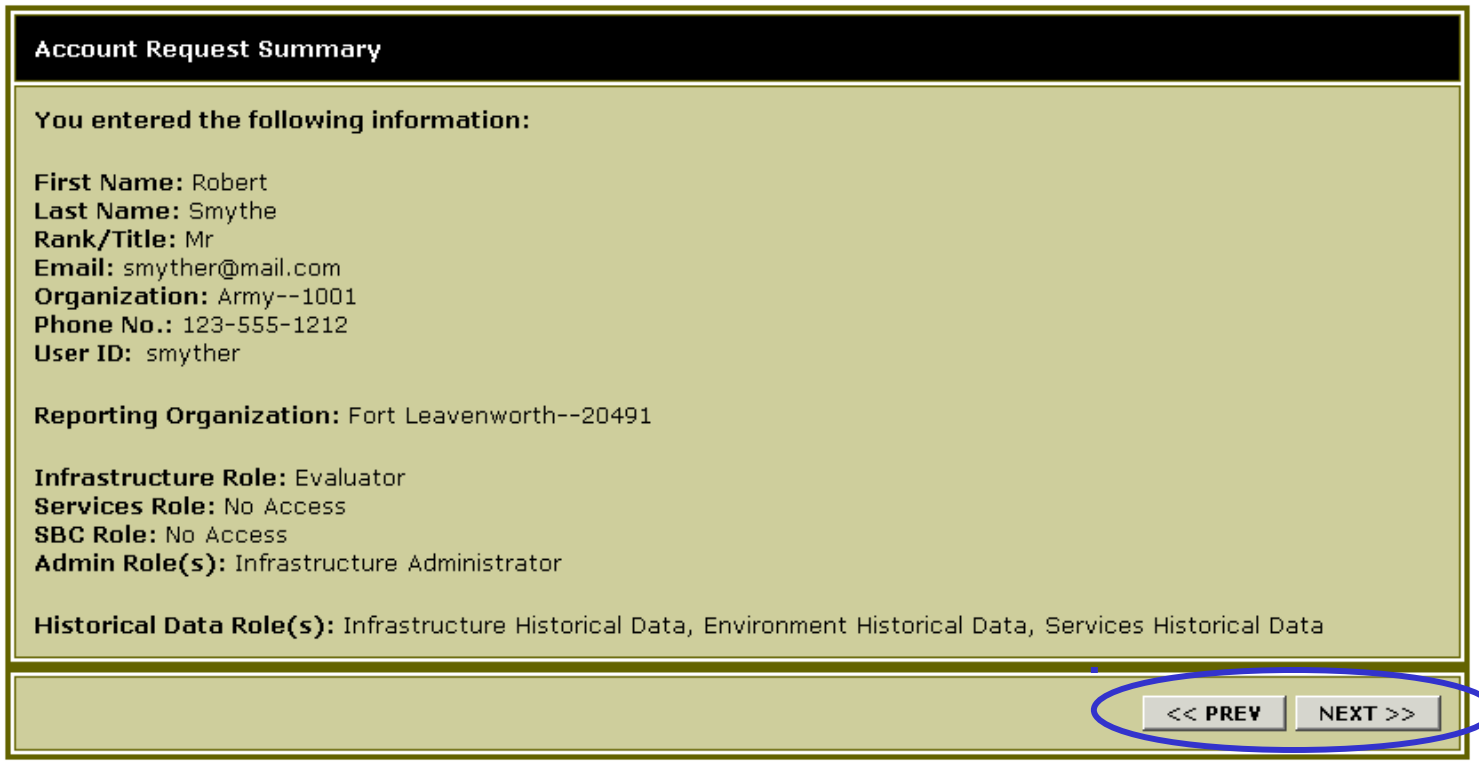
ISR WEB Account Request

Section 2 - Request Current Year and/or Administrator Roles

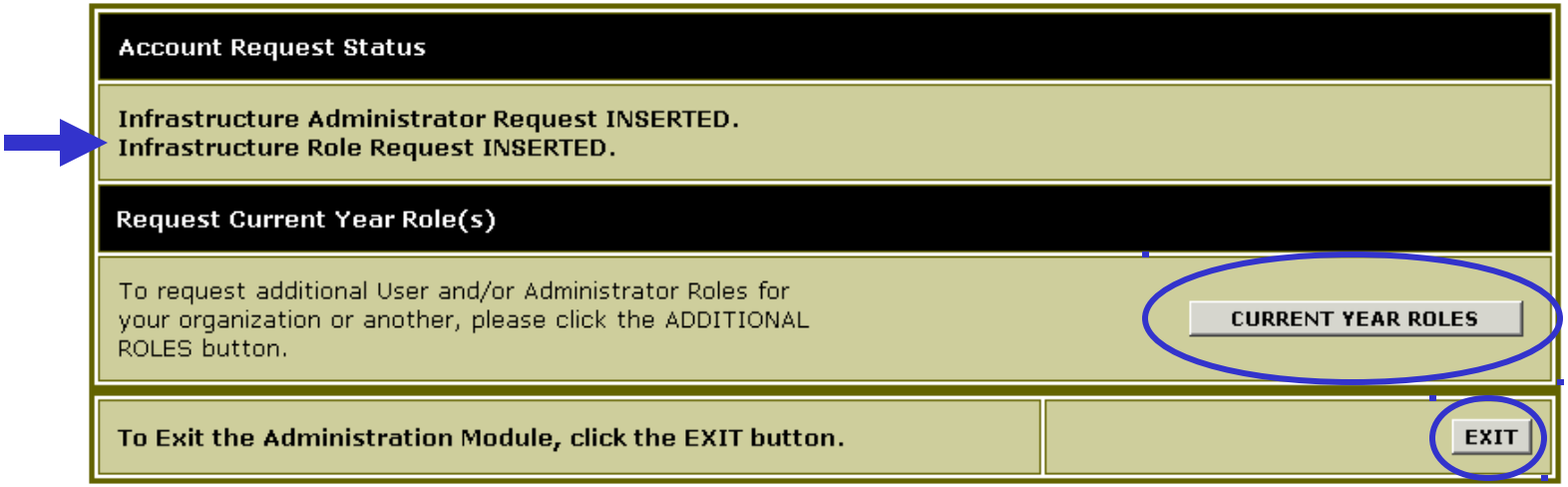
Continue Account Request


Section 2. Requested Access by User Role and/or Admin Role:
Identify Reporting Organization for which Access is desired.
Select organization level by clicking on the corresponding radio button. Then select the specific organization by name from the drop-down list.
Command-Level Organization
Installation-Level Organization
Organization:
Fort Leavenworth
Select User Role by Component.
One role may be selected for each component for the reporting organization selected above. Only the roles and components appropriate for the designated reporting organization are available for selection.
Infrastructure Role
Evaluator
Services Role
No Access
SBC Role
No Access
Select Administrator Role by Component.
Check the block corresponding to each Administrator Role being requested. Only the components appropriate for the designated reporting organization are available for selection. (Note. If you are not to be an administrator for the designated reporting organization, make no selection.)
Infrastructure Administrator
Environment Administrator
Services Administrator
SBC Administrator
CANCEL
NEXT >>

ISR WEB Account Request
Current Year Account Request Summary
Continue Account Request - 2



ISR WEB Account Request
Current Year Account Request Status
Account Request Successfully Submitted


Account Request Status
Infrastructure Administrator Request INSERTED.
Infrastructure Role Request INSERTED.
Request Current Year Role(s)
To request additional User and/or Administrator Roles for your organization or another, please click the ADDITIONAL ROLES button.
CURRENT YEAR ROLES
To Exit the Administration Module, click the EXIT button.
EXIT

ISR WEB Administration Module
Purpose of Administration Module

- Provides the capability for ISR/SBC users to request and manage the user accounts needed to utilize the ISRWEB system.
- Provides ISWEB User Administrators, for each valid Organization and ISR/SBC Component, the means to perform their administrator duties.

ISR WEB Administration Module
Definitions

- **Reporting Component** is one of the four functional types of data reported within the ISRWEB. Components are ISR Infrastructure, Environment, and Services, and Service Based Costing (SBC).
- **Reporting Organization** is a command-level organization or installation within the ISR Region Reporting Structure. These organizations are directly involved in collecting, processing, and approving the Current Year ISR/SBC data.
- **View-Only Organization** is a MACOM, MSC (within AMC and USARPAC Only) or an entity designated as "Other" (e.g., non-Army, contractors, etc.), which are not involved in the Current Year ISR/SBC data collection.
- **User Role** is any of the several roles that can be assigned to individuals who use the ISRWEB to view, process, validate, or approve ISR and/or SBC data.
- **Administrator Role** provides an individual the ability within the ISRWEB to manage requests for user accounts. This role is purely administrative in nature and has none of the capabilities/permissions of the User Roles.
- **Permissions** are associated with each type of User Role and the Administrator Role, and provide the means within the ISRWEB applications and databases for each role to perform its authorized tasks.

ISR WEB Administration Module
User Roles

- A **View Only** role permits a user to view data pertaining to the user's organization; no changes to the data are possible with this role. For Command-level organizations, this role also permits viewing of data pertaining to any subordinate organizations that have approved their ISR data. *Applicable for Current Year and Historical ISR data for Reporting Organizations, and for Historical data only for View-Only Organizations.*
- An **Evaluator** role for ISR users is only applicable for installation-level reporting within the ISR Environment and ISR Services web applications. The Evaluator role for SBC users is applicable for Reporting Organizations at installation level or above that input SBC data. Evaluators can enter/edit data for their Reporting Organization and have the same viewing permissions as the Viewer-Only role. (For ISR Reporting Organizations, an individual with an Evaluator role will have View-only permissions for that organization's data within the Command Viewer.) *Applicable only to Reporting Organizations*

ISR WEB Administration Module
User Roles (cont'd)

•A **Validator** role permits a user to cause data validations* to be performed on their Reporting Organization's dataset. In the Command Viewer (Infrastructure, Environment, and Services), Validators at Command level can "Return" the dataset of an immediately subordinate Reporting Organization should changes be needed, and can also enter comments/overwrite ratings, as appropriate. In the Command Viewer (Environment and Services only) Validators at installation level can "Return" their own dataset should changes be needed. The Validator Role also has the same permissions as the Viewer Only and Evaluator Roles. *Applicable only to Reporting Organizations.*

(*Validations are used within the application to check the completeness of the data, and are distinguished

ISR WEB Administration Module
User Roles (cont'd)

- An **Approver** role is applicable in the Command Viewer (All ISR Components), as well as the ISR Environment and ISR Services applications. Approvers can approve their Reporting Organization's data and also have the same permissions as the View Only, Evaluator, and Validator roles. The act of approving a Reporting Organization's data initiates the prescribed data validations, locks that data from further edit, and makes it viewable to the Reporting Organizations parent command. *Applicable only to Reporting Organizations.*

ISR WEB Administration Module
Administration Module Business Rules

1. ALL users of ISRWEB require a User Account
2. For each Reporting Organization, users can have only one Current Year Role per Reporting Component.
3. One User Account (i.e., single User ID and password) can include roles for multiple Reporting Components and multiple Reporting Organizations
4. User Accounts can include three types of Roles:
   - Historical ISR Data
   - Current Year - ISR/SBC Data *(Reporting Organizations Only)*
   - User Administrator
5. Historical ISR Data Role
   - Provides view-only access
   - Can include all three ISR Components or can be limited to selected ISR Component(s)
   - Provides access to Historical ISR data for all organizations, depicted in both the ISR Region Reporting Structure and the MACOM Structure

ISR WEB Administration Module
Administration Module Business Rules (cont'd)

6. Current Year ISR/SBC Roles *(Reporting Organizations Only)*
   - Variety of Roles available to meet needs of users
   - Roles are nested (i.e., higher roles include permissions of lower roles)
   - ISR Installation-level Roles (Environment and Services): View Only, Evaluator, Validator, Approver
   - ISR Command-level Roles (All ISR Components): View Only, Validator, and Approver
   - SBC Roles: View Only, Evaluator, Approver
7. User Administrator Role
   - Each Reporting Organization and View-Only Organization require a User Administrator for each ISR/SBC Component
   - One individual (i.e., User Account) can have User Administrator roles for multiple ISR/SBC Components and multiple Organizations
   - Approves all Current Year and Historical ISR role requests for the ISR/SBC Component(s) and Organization(s) under their administrator purview.
   - Approves Administrator Role requests from their immediately subordinate organization(s) for the ISR/SBC Component(s) under their administrator purview

ISR WEB Administration Module
Administration Module Features

- **Using *Request Account* feature, provides ability to request ISRWEB User Account for all valid ISR/SBC Components and Organizations (Reporting and View-Only)**
- **Using the *View My Account* feature, all account holders can:**
  - **Change their personal data and password**
  - **Add, delete, and/or modify roles***
- **Using the *System Administration* feature, User Administrators (within their scope of authority, by ISR/SBC Component and Organization) can:**
  - **Approve or deny user role requests**
  - **Add, delete, and/or modify roles for user**
- **E-mail notification provided when:**
  - **User Account request is approved or denied**
  - **Existing User Account is deleted, suspended, or**